MRTQ Fraud Policy

MRTQ defines fraud as the intentional misrepresentation of information to gain an unfair advantage over an individual or a system. Examples of possible fraud with the Maine Roads to Quality Provider and Trainer Registry include but are not limited to:

- Certificate of training attendance manipulation
- Transcript/diploma distortion
- Falsified application information
- Falsified work history/résumé

MRTQ attempts to safeguard against fraud by requiring the applicant to sign the release statement on the application that states that the information is complete and accurate, the applicant is responsible for the information included on the application, and the documentation provided is accurate. Maine Roads to Quality Registry relies on the signed Registry release statement and assumes that the information provided on the application and supporting documentation is accurate and truthful unless there is clear evidence to indicate otherwise. Participants may unknowingly, and therefore unintentionally, misrepresent training and/or degrees when submitting training certificates or college transcripts. Participants will be contacted if MRTQ staff has questions or concerns about education/training documentation, and will be notified that the documentation in question cannot be entered into the Registry record without further information.

Fraud Follow-up

The suspicion of fraud will be handled on an individual basis with the understanding that participants may unknowingly, and therefore unintentionally, misrepresent work experience and/or training submitted to the Registry. Any suspicion of fraud will be noted as an area of concern within the MRTQ database notes section. If suspect documentation is resubmitted and still raises concerns, the document(s) will be assessed by the MRTQ leadership staff with input from the MRTQ Advisory Board if necessary. If concern remains at this point the documents will be returned to the Registry member by mail accompanied by a letter detailing why the information will not be included in the member’s Registry record and outlining any further action that MRTQ may be required to pursue. Providers who wish to pursue further action should follow the MRTQ Career Lattice Level Appeal policy located on our website: [http://muskie.usm.maine.edu/maineroads/forms.htm](http://muskie.usm.maine.edu/maineroads/forms.htm).