1. Click on “Create new account.”

2. Fill out the Form and click “Create my new account” at bottom of the screen.
3. You will see a screen that says an email should have been sent to your email address. Go to your email inbox.

4. You will receive an email, click on the web address link:

   Hi Amy Sullivan,

   A new account has been requested at 'VAWA MEI On-Line' using your email address.

   To confirm your new account, please go to this web address:

   Web address link here

   In most mail programs, this should appear as a blue link which you can just click on. If that doesn't work, then cut and paste the address into the address line at the top of your web browser window.

   If you need help, please contact the site administrator,

   VAWA MEI Online Admin
   info@vawameionline.org

5. You will see a confirmation screen, click “Courses:”
6. Click on the tutorial you wish to review – for example: “Supervised Visitation Program.”

7. Click “Enroll me.”

8. You will see the page for the tutorial you wish to view – for example: “Supervised Visitation Program.”